

# PLEADINGS

Issue No. 260

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[www.nalsofgreaterkalamazoo.org](http://www.nalsofgreaterkalamazoo.org)

February 2012

## GETTING ORGANIZED!

### **E**mpy the E-mail Inbox Once and for All!

Put your chronically overflowing e-mail inbox on your 2012 resolution list: we have tips for getting to empty, and staying on top of e-mail, once and for all. Now that is a resolution worth sticking to!

#### **Why Empty Works**

An overflowing e-mail inbox is difficult to navigate; often important messages are overlooked or allowed to linger too long before a response. For many workers, an overflowing inbox creates stress and anxiety.

Tackling the in-box allows you to manage communications more effectively and creates a sense of optimism, rather than dread, when you open your e-mail each morning.

#### **Getting to Empty**

The first step in taming the e-mail beast is setting aside a block of time to triage all

critical e-mails from the past two months. Next, move the ones that remain to an archive file. Archiving e-mails allows you to unearth an old message if the need arises while simultaneously freeing up your in-box for new mail.

#### **Staying Empty**

E-mails proliferate like after-Christmas holiday sales. Keep the madness at bay by adhering to a few simple techniques.

#### Unsubscribe

Use an e-mail for online shopping; this way spam and marketing e-mails that can clog an in-box are corralled at a rarely used address. Or reclaim an existing e-mail by unsubscribing from all e-mails from marketers, news outlets, etc.

#### Time Limits

Schedule your e-mail time and stick to it. Check e-mail no more than once or twice an

hour; rare is the e-mail that cannot wait 30 minutes for an answer. Or schedule e-mail free Fridays (or mornings) where you carve out productive time free from the distractions of the incoming ping. When it's time to turn your attention to e-mail, answer it, then archive.

#### Action, Not Procrastination

Get into the habit of moving through your e-mail, then moving it out of the in-box. If possible, respond to an e-mail immediately, then archive. Often, e-mails require no more than a few words or lines in response. So make time to respond right off the bat if you can.

#### On Hold

E-mails that require a longer response time can be moved to a temporary folder and handled at a scheduled time. Try to discipline yourself not to let e-mails linger longer than a day.

## **When You Can't Do It All: Picking One Major Reorg Project for 2012**

Juggling the demands of work, family, health and home, not to mention Uncle Sam (hello upcoming tax season!) can be too many balls in the air. Chances are there are certain projects that get dropped time and time again.

This year commit to moving one back-burner project front and center. Does your overflowing attic drive you crazy? Or is it the piles of paperwork that never get filed? Have you been dying to tackle years of digital photos languishing unprinted and unshared on your computer? Everyone has a project they really wish they could get to: make 2012 the year of the Finally-Making-The-Time! project.

### **Getting Started**

Go for gratification: Pick a project that will really and truly provide a sense of accomplishment. If you feel like you ought to tackle your messy garage but would prefer to spend time sorting photos, go with the photos. You never know, your glow of accomplishment from completing one major undertaking may carry you through a garage clean up as well!

Limit chaos: If you fear the upheaval of taking on a major household reorganization project, start with spaces that won't limit your ability to function such as the spare room

or attic. Once you have those spaces in better shape, you will be freer to tackle future projects in high-traffic zones such as the kitchen or home office. For example, once your guest room is in decent shape, it can serve as a staging ground for sorting through paperwork over a period of days or weeks.

Break down a big project: Planning is essential. Determine what steps need to be taken to get from the starting line to your end goal. If you want to empty an attic, the first step might be tossing broken and outdated items, next, giving unneeded items to family members and then donating the rest to charity. Finally, do another big toss, throwing away any remaining items. Remember to define success before you begin. Is a spick and span room the end goal? Or do you wish to generate money through a yard sale? Defining success helps you determine the steps (toss versus sell) that you need to undertake.

Get equipped: Filing projects require files, moving projects require boxes. Don't overlook the basics when getting started. Carefully consider all your needs before launching a project and then stock up on needed tools. There is nothing more frustrating than running out of a needed item mid-way through a project.

Enlist helpers: Many hands make for light work so enlist family and friends. Make the project fun (filing with wine! a multi-family yard sale!) and you better your odds of getting helpers to pitch in.

Reward yourself: Think carrots as opposed to sticks; reward yourself for getting through your project. Try to link your reward to your project if you can. Did you tame a cluttered guest room? Treat yourself to new throw pillows or a duvet cover. Did you tame a mountain of paperwork? Reward yourself with new desk accessories. Print and frame all those family pictures? Have a party to show off your new home décor.

Remember, you have a year to get cooking on that back-burner project but why not dive right in now? Good luck!

*From Beyond Folders by Pendaflex,  
January 2012 edition*

## **NALS OF GREATER KALAMAZOO BOARD OF DIRECTORS MEETING**

**February 7, 2012**

The Board approved the minutes of the January 10, 2012, Board meeting, and approved the January 2012 Treasurer's report, subject to audit. Committee reports were given and committee matters discussed, including marketing, membership, programs, scholarships, an update by the chapter's nominating committee, the upcoming NALS annual meeting, and other NALS business. The next general membership meeting is scheduled for February 28 at Los Amigos. The topic is "Funerals and the Laws Surrounding Funerals." The next board meeting is scheduled for March 6, at 12 noon, at Miller Canfield.



## NALS OF MICHIGAN DIRECTOR'S REPORT By Nancy Thomas, PLS

On February 4, 2012, Diane Berry and I attended the NALS of Michigan seminar and board meeting in Lansing.

The day started with a seminar on Cloud Computing and utilizing Adobe Acrobat Pro 10, given by JoAnn Hathaway of the State Bar Practice Management Resource Center, followed by a presentation on the Cooley Law School Innocence Project by William Fleener, staff attorney. Both speakers were excellent, and the information was very informative. JoAnn Hathaway reminded us that the State Bar Practice Management Resource Center is there to help attorneys with technical and IT questions; feel free to call them at any time. Thirty-three people registered for the seminars.

Over lunch, we enjoyed a presentation by Terri Garber on using Constant Contacts for web communications. NALS of West Michigan utilizes this service for communications with their members. The state association is looking into using this as well.

President-Elect Jan VandenBerg asked for everyone to give serious consideration to serving on a committee this next year and sign-up sheets were distributed.

Renee Stout, Certification Director, reported that the next board meeting and seminar will be held in conjunction with the Region 3 meeting on July 20, 2012. The July 20 seminar is entitled "ABC/123—the Basics" given by Allison Brown of Encompass. On March 24, 2012, NALS of Lansing is presenting 5 hours of CLE at the Foster Swift office with topics including bankruptcy and campaign finance. Registration forms are not out yet for that seminar. Renee asked if there was interest in a July or August cram. She will be sending more information. Test taking tips are being offered through the NALS web site in April 2012.

We also received some exciting news: NALS of Greater Kalamazoo got the Black Belt/1st place prize in the membership drive of Tae Kwon Do! NALS of Lansing received second prize. Third place is still up for grabs. Berrien/Cass was also awarded their orange belt.

Kathy Amirante, NALS President (from Lansing), spoke about the proposed governance changes for NALS. Check the latest edition of your NALS e-news for more details. The proposal is to reduce the 18-member board to 5 members.

Registration forms for the 2012 NALS of Michigan Annual Meeting in Detroit on April 27-28 were distributed. Registration is \$135. Hotel room rates at the Greektown are \$129 plus tax. Registration deadline is April 1; hotel reservation deadline is April 5.

Vicki Ballinger reported on plans for the 2013 annual meeting to be held at the Radisson in Kalamazoo. Room rates are \$110. For \$40 more, you can get a suite or a room on the concierge floor. Parking is \$10 per day. She is looking for volunteers to assist and is also looking for vendor/exhibitor contact information.



LeeAnna Kloack of the Finance Committee distributed raffle tickets for the NALS of Michigan annual raffle. It is strictly a cash raffle this year, with 1st prize of \$500, 2nd prize of \$100, and 3rd prize of \$50. The Jackson County Bar Association donated the \$500 first prize. Tickets are \$5 each or 5 tickets for \$20. The drawing will take place at the annual meeting in Detroit. I have tickets available for direct sale or distribution.

Barb Stone, Region 3 Director, reported that the Region 3 meeting will be held July 20-21, 2012, at the Hilton Garden Inn in Plymouth, Michigan. NALS of Michigan's summer board meeting will be held on July 20. "Return to Basics" is the weekend education theme. NALS of Michigan will sponsor the Friday afternoon seminar, followed by the Region 3 meeting, then the NALS of Michigan board meeting. Friday night will feature a spelling bee. The Saturday sessions will include grammar, interviewing techniques, and a presentation by Tammy Haley, NALS Executive Director, who will be in attendance. Hotel room rates are \$89. Registration fee for the weekend is \$65, which includes 3 meals on Saturday. The Friday seminar will be an extra fee, since it is sponsored

separately by NALS of Michigan. Barb recommended booking the hotel soon, especially if you intend to stay over Saturday night, as there were other events going on at the hotel and rooms were limited for that evening.

The regular board meeting was followed by the scholarship trustees meeting. We received 29 scholarship applications, 10 of which were disqualified, leaving 19 qualified applications to be reviewed by the judges. The judges will reduce those to 5, and the winner will be selected at the 2012 annual meeting. The trustees also approved the proposed 2012-2013 scholarship budget.

This is the last meeting of the year for this board. Next year's board will be sworn in at the annual meeting in Detroit. If anyone has questions or concerns about the state association, please feel free to let me know.

*Scenes from the General Membership meeting held on January 24, 2012, at Comensoli's.*

*Speaking on the U.S. Patriot Act was John Koryto of Miller Johnson.*



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# NALS of Michigan

## 51<sup>st</sup> Annual Meeting and Education Conference

### April 27-28, 2012

#### Greektown Casino-Hotel – Detroit, Michigan

### Registration Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Chapter: \_\_\_\_\_

Guests \_\_\_\_\_

Would you like Men's Auxiliary Information?  Yes  No

Please indicate if you would like vegetarian meals throughout the conference.

Please describe any other special needs you have (disability, other dietary restrictions, etc.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**IN CASE OF EMERGENCY PLEASE CONTACT:**

Primary Contact Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Evening Phone: \_\_\_\_\_

Secondary Contact Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Evening Phone: \_\_\_\_\_

**Check All Applicable Boxes**

Member  Non-Member  Student

ALS  PLS  PP  Other \_\_\_\_\_

Past State President  State Officer

Delegate  Alternate Delegate

State Chairperson  Candidate

First Time Attendee

I will be attending the First Timer's Reception on Friday (First Timers & Officers)

### Conference Schedule (Check all events you plan to attend)

Full Registrant  Partial Registrant

**Full Registration Fee Schedule:**

Postmarked on OR BEFORE April 1, 2012

Member \$135  Non-Member \$185  Student \$100

Postmarked AFTER April 1, 2012

Member \$155  Non-Member \$205  Student \$120

**GUEST**

Friday Exhibitor/Candidate Lunch (\$35)

Saturday Certification Lunch (\$35)

Saturday Banquet (\$60)

NOTE: If more than one guest will be accompanying you, please attach a separate sheet with information. If your guest is attending meal functions, please refer to the partial registration fee schedule.

**CHECK PAYABLE TO:** NALS of Michigan 2012 Annual Meeting Fund

Amount of check enclosed \$ \_\_\_\_\_

**MAIL REGISTRATION FORM TO:**

Cindy Broecker, CAP  
107 East Broadwell Street  
Albion, MI 49224-1123

**Partial Registration Fee Schedule** (please check all that apply):

Member/Student

Non-Member

Friday 8:45a-10:15a (\$30)  
Corporate Law Track

Friday 8:45a-10:15a (\$50)  
Corporate Law Track

Friday 8:45a-10:15a (\$30)  
Litigation/Civil Law Track

Friday 8:45a-10:15a (\$50)  
Litigation/Civil Law Track

Friday 10:30a-12n (\$30)  
Estate Planning/Family Law Track

Friday 10:30a-12n (\$50)  
Estate Planning/Family Law Track

Friday 10:30a-12n (\$30)  
General Practice Track

Friday 10:30a-12n (\$50)  
General Practice Track

Friday Lunch (\$30)

Friday Lunch (\$35)

Friday 1:30p-3:15p (\$40)  
Ethics Track

Friday 1:30p-3:15p (\$60)  
Ethics Track

Friday 3:30p-5p (\$30)  
Leadership Track

Friday 3:30p-5p (\$50)  
Leadership Track

Saturday Breakfast (\$15)

Saturday Breakfast (\$20)

Saturday Cert. Lunch (\$30)

Saturday Cert. Lunch (\$35)

Saturday Banquet (\$55)

Saturday Banquet (\$60)

**HOTEL INFORMATION:** Reservations should be made directly with Greektown Casino-Hotel (877) 424-5554. Please identify yourself as NALS of Michigan member. Room rates are \$129 plus tax. **QUOTED ROOM RATES ARE AVAILABLE UNTIL APRIL 5, 2012.**

**REFUND POLICY:** Full refund of registration if notification is received on or before April 2, 2012. Fifty percent (50%) REFUND IF RECEIVED BETWEEN April 3-15, 2012. No refund after April 16, 2012. **NO SMOKING POLICY:** In consideration of attendees, smoking is not allowed.

## EDUCATION CONFERENCE

Friday, April 27, 2012

8:45a - 10:15a

### Corporate Law Track:

"*Play Your Cards Right...E-Verify*" by Michael P. Nowlan of Clark Hill PLC regarding I-9's and E-verify. E-Verify is an online verification system the Department of Homeland Security is now wanting all employers to use when hiring new employees for their corporations.

8:45a - 10:15a

### Litigation/Civil Law Track:

"*Lotto or Bust...or BOTH?*" by David W. Christensen of Charfoss & Christensen P.C. regarding a recent Detroit headliner involving a lottery winner and a murder, and his diligent efforts in stopping the accused from giving away his lottery winnings before trial.

### Break

10:30a - 12 noon

### Estate Planning/Family Law Track:

"*Windfall 101...Cash in with these Estate Planning Tips*" by J. Thomas MacFarlane of Clark Hill PLC regarding estate planning for large cash lottery winners or high stakes gamblers.

10:30a - 12 noon

### General Practice Track:

"*Casino Royale - The Ins and Outs of the Michigan Film Industry*" a panel discussion with John Bails, Executive Vice President, Film Production Capital/Michigan Production Capital; Steven Enwright, Founding Member, Tomkiw Enwright; Carrie Jones, Director, Michigan Film Office; and Joe Voss of Clark Hill PLC, on entertainment law and what the changes to Michigan's production incentive program have meant for the entertainment industry.

### Exhibitors' Luncheon/Introduction of Candidates

1:30p - 3:15p

### Ethics Track:\*

"*Ethical Dilemmas: Know When To Walk Away...Know When To Run*" by Elizabeth Larin, Assistant U.S. Attorney, United States Attorney's Office, Eastern District of Michigan. Ms. Larin serves as the Office's Ethics Advisor and will provide some helpful tips when you find yourself in the ethical crossfire of professional or business activity.

### Break

3:30p - 5:00p

### Leadership Track:

"*Rolling the Dice...Is Your Chapter Shooting Craps?*" Leadership training by Janet Vandenberg, ALS, NALS of Michigan President-elect, and Teresa Garber, PP, PLS, NALS of Michigan Membership Director.



\*This program is made possible through a grant from the NALS Foundation.

NALS of Michigan reserves the right to change speakers or modify program content.

**NALS of Greater Kalamazoo**  
**Minutes of General Membership Meeting**  
**Held January 24, 2012**

NALS of Greater Kalamazoo met on Tuesday, January 24, 2012, at Comensoli's restaurant. The January 2012 edition of the *Pleadings* provided all members with prior notice. Thirteen members were present at the meeting and 5 guests, including our guest speaker.

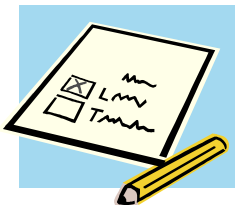
Before the general meeting commenced, John F. Koryto, Esq. of Miller Johnson gave a presentation on the U.S.A. Patriot Act and related immigration issues.

- I. **Call to Order:** President Diane Berry called the meeting to order at approximately 7:30 p.m.
- II. **Minutes:** Nancy Thomas made a motion to approve the December 2011 General Membership Meeting Minutes as published in the *Pleadings*. Kim Snow seconded the motion. The motion carried and the Minutes were unanimously approved.
- III. **Treasurer's Report:** Diane Berry called for re-approval of the November 2011 Treasurer's Report. Nancy Thomas made the motion and Kathleen Hutchins seconded it. The motion carried and the November 2011 Treasurer's report was unanimously approved, subject to audit. Nancy Thomas also made a motion to approve the December 2011 Treasurer's Report as published in the *Pleadings*, subject to audit. Tami Carl seconded the motion. The motion carried and the December 2011 Treasurer's Report was unanimously approved, subject to audit.
- IV. **Corresponding Secretary:** Joyce Coker was unable to attend the meeting; no report was given.
- V. **Director's Report:** Nancy Thomas reported that the NALS state meeting is scheduled to be held on February 4 in Lansing, and that she plans to attend. Diane Berry reported that she will also be attending the meeting. Diane also extended an invitation to anyone else who wants to attend the meeting, or the cram session being held at the same time, to ride with them to Lansing.
- VI. **Membership:** It was reported that our membership is now at 28 members, with the addition of the 6 new student members, plus Emmeline Towne and Rich Martin. Cindy Comer reported that she has membership pins for presenting to the new members.
- VII. **Marketing:** Karen Hare reported on a Kellogg Community College event to be held on Saturday, March 10. Our chapter has been invited to sponsor a booth and have brochures and other items available for students and potential new members. Karen will be getting additional details on the event and asked for one or two volunteers to assist her at the booth. Kathleen Hutchins indicated she will help out at the booth.
- VIII. **Ways and Means:**
  - A. Attorney Directories: Chris English reported that the chapter has sold all but two of the directories that have been printed to date, which brings our total profit to approximately \$4,655 at this time. Chris continues to collect and receive information in connection with changes that have taken place since the initial printing. *Thank you Chris!*

- B. Koeze Nuts: Nancy Thomas had nothing new to report; her final report is in the *Pleadings*.
- IX. **Nominating Committee**: Diane Berry asked for three volunteers to be the Nominating Committee for new officers for 2012-2013 pursuant to our Bylaws. Cindy Broecker, Tami Carl, and Karen Hare all volunteered to be members on this year's committee. The new officer slate should be compiled and submitted for publication in the March edition of the *Pleadings*. The vote will take place at the March meeting and installations will take place in April. Anyone interested in holding an officer position for 2012-2013 was encouraged to let any one of the committee members know.
- X. **Focus on a Member**: It was decided that at each General Membership meeting we would reserve 5 to 10 minutes to spotlight one of our members to help us all get to know our chapter members a little better and to perhaps learn a little bit more about different areas of the law and the work we all do. Nancy Thomas volunteered to be our first member spotlight and Nancy gave a short talk about her education and employment history and her current position at Miller Canfield. *Thank you Nancy!*
- XI. **Announcements**:
- A. Service Project: Tami Carl stated that her office had recently served a meal at Ministry with Community for Martin Luther King Day on January 16, and wondered if any members from our chapter might be interested in doing a service project together, perhaps also serving a meal at Ministry with Community in the future. There was some interest, so Tami indicated she would check with the organization and see if there might be a Saturday in April when we could volunteer to serve the afternoon meal which would be between the hours of 1:30 and 2:30 p.m. Tami will report back at the February meeting.
- B. Next General Membership Meeting: Our February General Membership meeting will be held at Los Amigos on Stadium Drive, on Tuesday, February 28. Jerome Whitley, the owner of Whitley Memorial Funeral Services, will speak on funeral planning and some of the laws pertaining to funerals. All present were invited to attend.
- XII. **Adjournment**: No further business to come before the membership, the meeting was adjourned.

Submitted by Recording Secretary Tami Carl

### NOMINATING COMMITTEE



Tami Carl, Cindy Broecker, and Karen Hare are serving on the Nominating Committee. If you are interested in an officer position (or even in serving on a committee), please contact one of those committee members: carlt@millerjohnson.com; lucinda.broecker@pfizer.com; multifarious\_gem@yahoo.com.

**NALS OF GREATER KALAMAZOO TREASURER'S REPORT**

**January 1, 2012 through January 31, 2012**

**Fifth Third Bank General Checking Account**

**Beginning Balance** **\$10,322.21**

**Disbursements**

Tami Carl (wine for Dec. mtg)	30.66
Bonnie Riley(supplies for Dec. mtg)	64.34
State of Michigan (assumed name)	10.00
Third Coast Partners(Koeze Nuts)	220.87
NALS of MI (registration for BOD mtg for Nancy Thomas and Diane Berry)	52.00
Nancy Thomas (mileage for Koeze Nut pickup)	76.59
Miller Johnson (Atty Directory postage)	211.52
Comensoli's (Jan. Membership Mtg.)	316.25

**Total Disbursements** **(\$982.23)**

**Deposits**

Dec. Membership Mtg	20.00
Koeze Nuts	204.22
Attorney Directories	370.00
Jan Membership Mtg	300.50
Jan 50/50 raffle	25.00
Membership	10.00

**Total Deposits** **\$929.72**

**Ending Balance** **\$10,269.70**

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**Fifth Third Bank Savings Account - Scholarship Fund**

**Beginning Balance** **\$8,118.95**

interest January .34

**Ending Balance** **\$8,119.29**

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**Fifth Third Bank Savings Account - General**

**Beginning Balance** **\$2,727.83**

interest January .12

**Ending Balance** **\$2,727.95**

**2012 NALS OF MICHIGAN ANNUAL MEETING**

Delegates/alternate delegates for the NALS of Michigan 2012 annual meeting will be selected at our February 28 general membership meeting. If you are interested in serving as a delegate or alternate, please contact President Diane Berry, 226-8860; diberry@plunkettcooney.com.



Orders can be placed and picked up at the 2012 Annual Meeting; contact Nancy Thomas.




# NALS of Michigan 2012 Annual Meeting Fundraiser

Fundraiser for NALS of Michigan 2012 Annual Meeting  
and chaired by the  
NALS of Michigan Scholarship Committee  
in its continued efforts to make it an  
endowment fund.

Becky Quimby  
Warner Norcross & Judd LLP  
900 Fifth Third Center  
111 Lyon Street NW  
Grand Rapids, MI 49503-2487

E: rquimby@wnj.com  
P: 616.752.2342

PLEASE HELP SUPPORT OUR EFFORTS

Description	Quantity	Total
 <p>The dark green bag is thermal lined with a zipper at the top. All three bags are yours for the mere price of \$10!!!!</p> <p><b>SHIPPING – PLEASE ADD \$5.00</b></p>	<p>_____</p> <p>@ \$10</p> <p>SHIPPING</p> <p><b>Total Paid</b></p>	<p>\$ _____</p> <p>\$ 5.00</p> <p>\$ _____</p>



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**GENERAL MEMBERSHIP MEETING:**  
**Tuesday, February 28, 2012**

**Los Amigos**  
**3317 Stadium Drive**  
**Kalamazoo, Michigan 49001**  
**Telephone: 269.532.1170**

**5:30 p.m. – Networking**  
**6:00 p.m. – Dinner, followed by**  
**Program**

**Speaker: Jerome Whitley, Whitley**  
**Memorial Funeral Homes**  
**Topic: Funeral Planning and the**  
**laws surrounding same**

**PLEASE NOTE OUR RESERVATION PROCEDURE:**

Please reply to the email address below with "NALS Reservation" in your subject line to RSVP for the meeting. Give your name as well as the names of any guests. Phone reservations will also be accepted, but email is preferred. RSVP by no later than **Friday, February 24** to Tami Carl at:

***carlt@millerjohnson.com***

For our February meeting, everyone will simply order off the menu at Los Amigos. There is no need to pre-order or to pay NALS, as Los Amigos will provide separate checks. Please plan to pay for your order that evening. If you are bringing a company check, please add 6% for tax and an appropriate tip for your order.

If you would like to check the menu ahead of time and/or look for special coupons, go to Los Amigos' website ***www.kalamazoomexicanfood.com***.

Call Tami at 226.2966 with any questions. We hope to see you all on the 28<sup>th</sup>!



## *2011-2012 Officers*

Diane Berry, PLS, President  
Phone: 226-8860; diberry@plunkettcooney.com

Cindy Comer, PP, Vice President  
Phone: 337-8185; comerc@kalamazoocity.org

Tami L. Carl, Recording Secretary  
Phone: 226-2966; carlt@millerjohnson.com

Joyce Coker, Corresponding Secretary  
Phone: 226-2975; cokerj@millerjohnson.com

Colleen VanSickle, Treasurer  
Phone: 385-4602; csvs45@hotmail.com

Nancy Thomas, PLS, Director  
Phone: 381-7030; thomasn@millercanfield.com

Nancy Thomas, PLS, Parliamentarian  
Phone: 381-7030; thomasn@millercanfield.com

\* \* \* \* \*

Karen Hare, Student Member Contact  
multifarious\_gem@yahoo.com

Nancy Thomas, PLS, *Pleadings* Editor  
Phone: 381-7030; thomasn@millercanfield.com

## CALENDAR

Next Board Meeting  
Tuesday, March 6, 2012  
12 noon

Miller, Canfield, Paddock & Stone

Next General Membership Meeting:

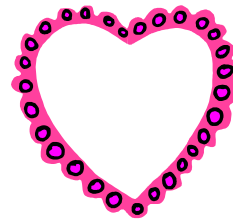
Tuesday, February 28, 2012  
5:30 p.m.  
Los Amigos

Program: Funeral Planning

NALS of Michigan

51st Annual Meeting and  
Educational Conference

April 27 - 28, 2012  
Greektown Casino & Hotel  
Detroit, Michigan



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**NALS of Greater Kalamazoo**  
**P.O. Box 50221**  
**Kalamazoo MI 49005**